

Organisation Information

1. Organisation Name :
2. Type of Organisation : *(e.g., Non-profit, Educational, Charity, Shelter, Home, Cultural, etc.)*

3. Company/Business Registration Number/Registration of Societies Number

4. Phone Number :

5. E-Mail Address :

6. Address :

7. Website *(if any)* :

8. Primary Contact Person :

- Name (NRIC) :
- Position/Role :
- Phone Number :
- Email Address :

Sponsorship Request Details

9. Event/Project Name :

Event/Project Date :

Location :

10. Describe the event or project for which you are requesting sponsorship.

SPONSORSHIP REQUEST FORM

ORGANISATION



11. Purpose of Sponsorship (*What are you hoping to achieve with this sponsorship?*)

12. Target Audience/Beneficiaries (*Who will benefit from this sponsorship?*)

13. Sponsorship Amount Requested :

14. Please share the breakdown on how the funds will be allocated.

Past Sponsorship History

15. Have you received sponsorship or financial support from Berjaya Cares Foundation or companies affiliated to Berjaya Corporation Berhad in the past?

☐

Yes

☐

No

16. If yes, please provide details:

• Year(s) of Sponsorship :

• Type of Sponsorship (*e.g., monetary, in-kind, etc.*) :

• Amount/Value of Sponsorship :

Supporting Documents

17. Please tick and attach the following supporting documents to this request form:

- ☐ i. **Sponsorship Proposal** *(A detailed proposal outlining the event or project)*
- ☐ ii. **Company's Registration/Certificate of Incorporation** *(if applicable)*
- ☐ iii. **Latest Financial Statements** *(To demonstrate the organisation's financial standing)*
- ☐ iv. **Event/Project Budget Breakdown**
- ☐ v. **Additional Supporting Documents** *(E.g., marketing materials, event schedule, etc.)*

Action/Response Preference

18. Preferred Contact Method : (Please tick one)

- ☐ Phone ☐ In-person
- ☐ E-Mail

19. Preferred Time for Contact : (Please tick one)

- ☐ Monday - Friday : 9:00AM - 1:00PM (morning)
- ☐ Monday - Friday : 2:00PM - 6:00PM (afternoon)

CONSENT TO THE COLLECTION, USE AND PROCESSING OF ORGANISATION DATA

* If you agree with the following statements, please tick the boxes on the right.

1. I hereby consent to Berjaya Cares Foundation and Berjaya Corporation Berhad processing the organisation's data, including all documents submitted, for purposes related to the assessment, verification, and administration of the organisation's sponsorship request. I acknowledge that such processing may involve disclosure to authorised internal departments or relevant parties for verification, due diligence, or compliance, and that all processing will be carried out in accordance with the **Privacy Notice** stated on our website, accessible via <https://www.berjaya.com/privacy-notice/>. ☐
2. I confirm that the information provided is accurate and understand that submission of this form does not guarantee approval. ☐
3. I hereby confirm that I have obtained the company's full and voluntary consent to disclose and submit its personal data to Berjaya Cares Foundation and Berjaya Corporation Berhad for the purpose of this sponsorship request. ☐
4. I further confirm that I have attached a signed Authorisation Letter from the organisation along with a copy of its SSM/ROS certificate as evidence of such consent. I understand that failure to provide valid written authorisation may result in this application being rejected. ☐
5. I agree to be contacted by Berjaya Cares Foundation and Berjaya Corporation Berhad regarding future programmes, community initiatives, or sponsorship opportunities. (untick if you do not wish to receive such communications) ☐

Verification

*A representative from Berjaya Cares Foundation/Berjaya Corporation Berhad
will reach out to you to complete the verification process.*

Declaration

I, certify that the information provided are true, correct and complete.

Name of Authorised Representative :

Position/Role :


Contact Number :

Organisation Name :

Signature :

Date :

Submission Instructions

1. Please email this completed sponsorship request form to  bcf@berjaya.com.my.
2. Alternatively, you may send the compilation to:

Berjaya Cares Foundation

c/o Berjaya Corporation Berhad
Group Corporate Communications
Level 12, West Wing, Berjaya Times Square
No. 1, Jalan Imbi, 55100 Kuala Lumpur
Contact: 03-2149 1999

Important:

1. Please note that proof of delivery of this request form and supporting documents does not constitute confirmation of sponsorship.
2. Submissions of this form do not guarantee that the requested sponsorship or financial aid will be granted.
3. All requests are subject to review and approval, with final decision based on eligibility, available funds and other criteria set by the sponsoring organisation.